



EPM GLOBAL LIMITED PRIVACY POLICY

EPM Global Limited (“EPM”, “we”, “our”, “us”) takes your privacy very seriously. Please read this Privacy Policy carefully to see how EPM will treat the personal information that you provide to us either when using this website (the “Site”) or in other circumstances when we collect data from you (including via email). We will take reasonable care to keep your information secure and to prevent any unauthorized access or use of it. We process all information in accordance with applicable UK data protection legislation.

We may change this Privacy Policy from time to time and the change will take effect once the revised Privacy Policy is available on this Site. Therefore, please refer to this Privacy Policy each time you submit your personal information.

The information you provide

We may ask you to provide information to us or collect data from you on different occasions, including at a number of points on the Site, such as when you:

- (i) e-mail enquiries, contributions or your views to us;
- (ii) job applications or CV submission;

The information that you are asked to provide will vary depending on the reason for the collection. In some instances, for example, if you purchase goods or services from us, the provision of certain information will be mandatory.

Please note that if you choose to participate in any discussion forum on the Site you may disclose personal information about yourself to other participants. If you do so this is at your own risk.

How EPM uses the information

We will use your personal information:

- (i) to respond to your enquiry;
- (ii) to acknowledge any contribution that you may make;
- (iii) to send information to you;
- (iv) to fulfil any contract that we may enter into with you;
- (v) to send marketing information to you in accordance with the provisions set out below; or;
- (vi) for other reasonable purposes for which you have provided such information

If you become a customer of ours by purchasing goods or services from us we may send you further information that is related to your purchase, by post or e-mail, or contact you by telephone.

We would like to send you marketing information, by post, e-mail, or SMS. By providing your information you are agreeing to EPM contacting you in this manner to provide you with such marketing information in accordance with the terms of this Privacy Policy.

If you do not wish to receive any of the above information or be contacted by us in accordance with the above, please update your preferences online (where this facility is available) or alternatively write to the Data Protection Officer at the address below.



If you contact us with your views or to make a general enquiry we will circulate them internally for training and management purposes. We may also publish your views on this Site or in other media. If you do not want us to do this, please let us know when you submit your views.

We may aggregate the information you send to us with other data (so that you cannot be identified from that data) and use that aggregated data for administrative purposes and/or share it with other people.

Sharing information

We will share your information with our affiliates and third party service providers if this is necessary or reasonably required for any of the purposes above. Such third party service providers are not entitled to use your information for their own purposes. Some of these third parties may be located outside of the United Kingdom, including in countries where data protection laws might not exist or be of a lower standard than the EU.

Protection of information

We are committed to protecting your privacy and we implement various security measures in relation to our processing and transfer of personal data. However, the nature of the Internet is such that the data may in some circumstances flow over networks without full security measures and could be accessible to unauthorized persons.

Cookies

When you visit the Site, we may collect, process and use information about you which may not personally identify you but which may be helpful for improving the operation of the Site. Such information may be collected through “traffic data” and may entail the use of “cookies”, “IP Addresses” or other numeric codes used to identify your computer. You can delete cookies or configure your computer to reject them, although this may disable the Site’s ability to manage individual sessions.

Links

This Site may contain links to other sites. Please be aware that we are not responsible for the privacy practices of these sites. We encourage our users to be aware when they leave this Site and to read the privacy statements applicable on those sites. This privacy policy does not apply to information collected on third parties’ sites.

Your right to access the information

You have the right to access the information that EPM holds about you in accordance with the Data Protection Act 1998. In order to do this please make a written application to the Data Protection Officer, at the address provided below. EPM may require you to provide verification of your identity to provide a copy of the information that it holds. Please note that in certain circumstances EPM may withhold access to your information where it has the right to do so under current data protection legislation.

Updating your information

In the event that there is a change to your personal information for example your contact details, please let us know of this by updating your details online (where this facility is available) or writing to the Data Protection Officer, at the address provided below, so that we can keep your information up to date and accurate.

Contact us

If you have any queries about this Privacy Policy, wish to stop being contacted by Attalus or you wish to



EPM GLOBAL
Executive Profile Management

access or update your information please email EPM Global at office@executiveprofilemng.com